

**SELECTION PROCEDURE  
FOR STUDY STAYS IN THE SUMMER SEMESTER AND INTERNSHIPS ABROAD  
UNDER THE ERASMUS+ PROGRAMME IN THE ACADEMIC YEAR 2024/2025**

Applications for the following study stays in the summer semester 2024/2025, internships and graduate internships abroad taking place from 15 October 2024 in the academic year 2024/2025 are now open.

1) ERASMUS+ study stays

2) ERASMUS+ internships

**Requirements for the selection procedure is:**

- **Completed application form (max. 30 points):** duly completed application form
- **Study stay (max. 30 points):** selected courses at a school abroad for at least 20 ECTS/**Internship (max. 30 points)** – confirmation of the date and content of the internship from the hosting supervisor
- **Studies (max. 30 points):**
  - PhD students – 30 points
  - Bc and Mgr students according to the study average determined by the faculty Erasmus coordinator (0–20 points)
    - Study average: 1 – 1.5 = 20 points
    - 1.6 – 2 = 10 points
    - 2.1 or more = 0 points
- **The applicant's level of linguistic proficiency in the relevant foreign language (max 30 points)** (i.e. the language of study at the foreign institution): can be documented by an attachment to the application in one of the following ways:
  - proof of having passed an examination in the relevant language at a level of at least B1 (if the receiving institution requires a higher level, proof of this must be provided) as part of the studies at FSC USB (enrolment sheet A – overview of the examinations taken);
  - confirmation of successful completion of internationally recognised language exams or presentation of language certificates;
  - confirmation from the foreign language teacher
  - high school-leaving certificate = level B1

level C2 = 30 points, C1 = 25 points, B2 = 20 points, B1 = 10 points, A2 and A1 = 0 points, native speaker = 15 points

- **Mobility ranking (maximum 30 points):** priority is given to students who are participating in mobility for the first time (1st trip=30 points, 2nd trip=15 points, 3rd trip and more=0 points)

A candidate may obtain a **maximum of 150 points**. The criteria are considered met if at **least 100 points** are achieved. In the event that the number of candidates achieving more than 100 points is higher than the Erasmus grant allocated to the Faculty of Science for 2024/2025, the ranking from the results of the selection procedure will determine the ranking.

Please submit the completed and signed **application forms** with the required **attachments** or send them by email to the Erasmus+ programme coordinator Mgr. Barbora Okosy (**bokosy@prf.jcu.cz**)

**Applications for study stays and internships in the academic year 2024/2025 should be submitted by the following deadline:**

**19.9.2024 by 15:00**

The results of the selection procedure, which is within the competence of FSC USB—i.e. the ranking of applicants—are governed by the resulting scores, see the individual items listed above. **The results of the selection procedure will be sent to you by email.**

If you have any questions, please contact the Erasmus+ coordinator Mgr. Barbora Okosy – in person at Building B, 1st floor, office 15 (entrance as for the Motýl children's group), by phone: 387 776 212 or by e-mail: bokosy@prf.jcu.cz.

**Conditions of participation in the selection procedure for study stays:**

- at the time of departure, the student must be duly enrolled in a Bachelor's, Master's or PhD programme;
- the student must be duly enrolled in studies throughout the entire period of his/her trip and must not interrupt or terminate his/her studies;
- the study stay can only take place at partner higher education institution, a list of which is available on the website (<https://www.prf.jcu.cz/cz/mezinarodni-spoluprace/partnerske-univerzity>);

- the student must complete a minimum of 20 ECTS abroad and the minimum length of the stay is **two months** (usually the length of the semester at the foreign school is the guideline);
- The student can indicate up to 3 different partner universities in the application (to be numbered according to preference). In this case it is necessary to submit the mandatory annexes to the application for each selected partner university separately;
- **the duration of the study stay abroad** is 1 semester for the academic year 2024/2025, if it is a repeated mobility, the student may use a maximum of 12 months under the same degree;
- **the application** for the selection procedure is **binding**, i.e. if the student cancels the mobility, this may affect future applications under the Erasmus programme.

*Conditions of participation in the selection procedure for internships:*

- internships are sought and arranged by the students themselves; the internship must be arranged on a full-time basis (40 hours per week);
- at the time of departure, the student must be duly enrolled in any year of their studies and must not have interrupted or terminated his/her studies;
- if the mobility is a repeated mobility, the student can use a maximum of 12 months under the same studies; previous mobilities are added together under the same studies;
- the duration of the internship must be a minimum of 2 months, with a maximum of 3 months for 2024/2025, PhD students can go for a period of 5 – 30 days. It is not possible to do an Erasmus internship for a period of 1 – 2 months;
- graduate internships – the Learning Agreement of the student must be approved before the student graduates;
- **the application** for the selection procedure is **binding**, i.e. if the student cancels the mobility, it may affect future applications under the Erasmus programme.

*In České Budějovice on 21.8.2024*

Prof. Mgr. Ivana Kutá Smatanová, Ph.D.  
Vice-Dean for Internal Relations and Foreign Affairs